



PENNSYLVANIA GAMING CONTROL BOARD
P.O. Box 69060
Harrisburg, Pennsylvania
17106-9060

TO: Claire B. Yantis, Contracting Officer
FROM: Amanda Peters, Issuing Officer
SUBJECT: PGCB Background Screening Services RFP Recommendation
DATE: January 20, 2021

PART I: Background:

The PGCB issued the 2020-1 Background Screening Services PGCB RFP on October 19, 2020 via the DGS eMarketplace and the PGCB website to seek a qualified supplier to provide Domestic and International background screening services for the Bureau of Investigations and Enforcement. Proposals were received by six suppliers by the deadline of November 25, 2020 by midnight.

PART II: RFP Evaluation Committee:

The RFP Evaluation Committee consisted of employees [REDACTED]

PART III:

A. Evaluation Criteria:

Each proposal was first reviewed by the Issuing Officer for requirements regarding Bureau of Diversity Inclusion and Small Business Opportunity. In the RFP under II-1, the offerors were provided the requirement to submit both a SDB (Small Diverse Business) and VBE (Veteran Business Enterprise) participation packet in which the supplier was to provide information for both categories if they would be providing all services themselves as a small/veteran owned business, using a small or veteran owned business for part of the work or requesting a full waiver to provide the services themselves but, they were not deemed a veteran or small business.

If the supplier completed their paperwork correctly, the next step in the process was Technical Scoring by the RFP Evaluation Committee. Of the six proposals, two proposals were deemed unresponsive and removed from being scored for Technical due to incompleteness of SDB/VBE paperwork. The Committee scored the proposals based on 600 points for Technical. The 600 Technical points were broken down into subsections prior to the RFP being advertised and the Committee agreed to the following:

Statement of Project	75 points
Technical Requirements	200 points
Data Security	50 points
Billing and Invoicing Requirements	50 points
Company Overview	25 points
Prior Experience	75 points
Personnel	25 points
Work Plan	100 points

B. Results of Evaluation:

1. The Evaluation Committee scored the Technical proposals from the four suppliers. Per the RFP requirements, a supplier must have received 75% (450) of the total available 600 points to move on to the cost portion of the evaluation.

Supplier Name	Points
CastleBranch	425
Inquiries Acquisitions, LLC	406
Kentech Consulting	390
TruView	555

PART IV: Recommendation:

Based on TruView being the only supplier to receive the required 450 points in Technical scoring, it was the only supplier to move to cost. As the issuing officer, I requested TruView provide a “best and final offer”, which they did, resulting in an across the Board reduction in their original pricing. Thereafter, I made a counteroffer with pricing levels closer to what we are paying our present supplier (and lower than TrueView’s best and final offer). They accepted. As a result of the above, I recommend TruView be selected for contract. This recommended selection is based upon the results of the evaluation and review of the proposals as summarized above. Based on the cost submittal of this Supplier, the value of this two-year contract is estimated to be \$1,000,000.00 per year.

Per the RFP, the PGCB will create a two-year contract with TruView and will have the option to renew, at our discretion for multiple one-year renewal periods, not to exceed five years total.

PART V: Contracting Officer Determination:

Please indicate your approval/disapproval of this determination below:

- I approve the recommendation
 I disapprove the recommendation

Claire B. Yantis

Claire B. Yantis

01/25/2021

Contracting Officer